

Ref: Agenda/Council100614

4 June 2014

To: All Town Councillors

Dear Sir or Madam

I hereby give notice that a meeting of the **Biggleswade Town Council** will take place on **Tuesday 10 June 2014** at the **Offices of Biggleswade Town Council, The Old Court House, 4 Saffron Road, Biggleswade** commencing at **7.00 pm** in order to transact the undermentioned items of business.

Yours faithfully



R.D.McGregor  
Town Clerk

## **AGENDA**

### **1. APOLOGIES**

### **2. DECLARATION OF INTERESTS**

To receive Statutory Declarations of Interests from Members in relation to:

- (a)** Disclosable Pecuniary Interests in any agenda item
- (b)** Non-pecuniary interests in any agenda item

Members may participate in and vote on matters before the Central Bedfordshire Council Development Control Committee on which they have already expressed a concluded view in their position as a Town Councillor so long as they declare their membership of the Town Council and the way they voted on the Town Council consideration of the application.

In addition, the decisions of the Town Council in respect of planning applications would not be binding on those members of the Council who hold office at the Town Council and the Central Bedfordshire Council Development Control Committee.

### **3. TOWN MAYORS' ANNOUNCEMENTS**

### **4. PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this Agenda.

### **5. INVITED SPEAKER**

### **6. MEMBERS QUESTIONS**

### **7. MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a.** For Members to receive and approve the minutes of the Annual Statutory meeting held on 13 May 2014 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

## 8. MATTERS ARISING

From the Annual Statutory meeting held on 13 May 2014 -

## 9. PLANNING APPLICATIONS

- a. **CB/14/01252/FULL – Rear of, 47 Potton Road, Biggleswade**  
Erection of two bungalows following removal of store buildings
- b. **CB/14/01827/FULL – 11 Coopers Close, Biggleswade**  
Single storey front extension
- c. **CB/14/01732/FULL – Little Acre One, Langford Road, Biggleswade, SG18 9JU**  
Proposed new site access
- d. **CB/14/01868/FULL – 10 Lawrence Road, Biggleswade, SG18 0LS**  
Single and two storey side and rear extension
- e. **CB/14/01069/ADV – 74-74a Shortmead Street, Biggleswade**  
Advertisement: wall mounted non illuminated sign to side of building (retrospective)

## 10. ITEMS FOR CONSIDERATION

### a. Request from Cllr Peter Biernis re Committee paperwork supplied to Councillors

Cllr Peter Biernis is concerned about the amount of paper that is used in Committee documentation supplied to Councillors the amount of time taken for staff to collate the paperwork, and is proposing the following:

1. Councillors receive a hard copy of the minutes and agendas
2. Councillors receive an electronic copy of the previous minutes and agenda
3. Councillor receive an electronic copy of any attachments for them to review
4. Hard copy on display of the attachments at meetings for members to review plus a few copies for members of the public.

A copy is attached to this agenda.

### b. Street Naming and Numbering – Blocks 54 and 55, Land South Of, Potton Road, Biggleswade Postal address for 49 dwellings

Correspondence has been received from CBC requesting that Members choose names for the next stage of the development. The theme previously agreed by Council is to be either Musicians or Sports people.

A copy of the correspondence and a site plan are attached to this agenda.

Cllr D Albone has suggested the following 20 English/British composers:

<b>Boyce</b> (William Boyce)	<b>Britten</b> (Benjamin Britten)	<b>Butterworth</b> (George Butterworth)
<b>Coleridge-Taylor</b> (Samuel Coleridge-Taylor)		<b>Davies</b> (Peter Maxwell Davies)
<b>Delius</b> (Frederick Delius)	<b>Elgar</b> (Edward Elgar)	<b>Ellicott</b> (Rosalind Ellicott)
<b>Frankel</b> (Benjamin Frankel)	<b>Handel</b> (George Frideric Handel)	<b>Holst</b> (Gustav Holst)
<b>Parry</b> (Hubert Parry)	<b>Purcell</b> (Henry Purcell)	<b>Searle</b> (Humphrey Searle)
<b>Smyth</b> (Ethel Smyth)	<b>Sullivan</b> (Arthur Sullivan)	<b>Tate</b> (Phyllis Tate)
<b>Tavener</b> (John Tavener)	<b>Vaughan Williams</b> (Ralph Vaughan Williams)	
<b>Wiseman</b> (Beth Wiseman)		

### c. Have your say on plans for allocating Older Persons Accommodation in Central Bedfordshire

CBC are seeking Town Councils views on an important part of the new Allocations Policy that has been developed. The Housing Allocations Policy was adopted by Executive on the 27 May and will be implemented in the autumn.

An extensive consultation was carried out during late 2013/ early 2014 on the draft Policy, many comments and ideas on the Policy have been used to shape the direction of how the Council will allocate housing in a way that benefits local people in housing need.

A positive proposal put forward by a Parish Councillor regarding the allocation of Older Peoples Housing. This proposal asked that consideration be given in the Policy to older/retired people who live in rural areas, who may wish to downsize to a small property but remain in the local area. CBC believe that this proposal sits well within the objectives of the Allocations Policy and would like to know if Members share this view and support its inclusion in the final of the Policy.

The consultation runs between 2 June and 30 June 2014 and your personal views on the proposal and if possible the views of the Town Council if a meeting is held during the consultation period. To respond please visit the CBC website: [www.centralbedfordshire.gov.uk/consultations](http://www.centralbedfordshire.gov.uk/consultations)

Hard copies of the consultation documents, the Allocations Policy and survey can be obtained by contacting:

The Partnerships and Engagement Team  
Social Care, Health and Housing  
Central Bedfordshire Council  
Houghton Lodge, Houghton Close  
Amphill  
Beds MK45 2TG

Tel: 0300 300 5744

A copy of the correspondence from CBC is attached to this agenda.

#### 11. **ITEMS FOR INFORMATION**

a. **Proposed Temporary Road Closure – Mead End, Dells Lane, A6001 London Road, A6001 High Street, A6001 Shortmead Street, Sun Street, St Johns Street, Potton Road, B1040 Drove Road & Elm Road, Biggleswade.**

Amey has notified Town Council of a Temporary Road Closure of the above roads, on 21<sup>st</sup> June, between 14:00 and 17:00 to enable the carnival procession.

A copy is attached to this agenda.

b. **Biggleswade Town Cricket Club**

Biggleswade Town Cricket Club have thanked Town Council for the Match Ball Sponsorship and have supplied a list of fixtures for 2014 which is available to view in the office.

c. **Thank you letters – re Grants 2014**

Thank you letters have been received from the following recipients of Town Council Grants:

Biggleswade History Society

Bigglesfm

d. **Thank you letter – re Mayors Chosen Charity 2013**

A thank you letter has been received from East & North Herts Hospital Charity thanking Town Council for their donation to The Forster Suite Chemotherapy Unit at Lister Hospital.

A copy is attached to this agenda.

e. **Members' Customer Service Bulletins – 21/04/2014 – 18/05/2014 & 28/04/14 – 25/05/2014**

A copy of the above documents are available for Members to view in the Town Council office.

f. **Proposed Temporary Road Closure – B1040 Potton Road, Biggleswade**

CBC has notified Town Council of the above planned Proposed Temporary Road Closure from Monday 11 August to Friday 15 August, 0900 – 1500hrs, to enable Resurfacing works to be carried out in safety.

g. **Temporary Closure of Footpath no 47**

CBC has notified Town Council of the Temporary Closure of Footpath no 47 from 10 June 2014. The closure is required to enable cable laying and associated works to be carried out.

A copy is attached to this agenda.

h. **Biggleswade to Langford Cycle Route**

Correspondence has been received from CBC to advise that the design work on the proposed Biggleswade to Langford cycle route, which forms part of the Local Area Transport plan works for 2014/15, is about to commence.

A copy is attached to this agenda.

**12. PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions.

**13. EXEMPT ITEMS**

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

**Agenda Items 14a, 14b,14c,14d, 14e, 14h – Staff**

**14f, 14g - Contracts**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolved** to exclude the public and press by reason of the confidential nature of the business about to be transacted.